

Bolinas-Stinson Union School District

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IMPORTANT INFORMATION FOR BIDDERS AND CONTRACTORS

Subject: CONTRACTOR REGISTRATION REQUIREMENTS – SB 854

Dear Bidder or Contractor:

This letter is to inform all bidders and contractors of the recent passage of California Senate Bill 854 which became effective on July 1, 2014. As specified within this new law, the Bolinas-Stinson Union School District must now **require** all vendor/contractors performing public works projects over \$1,000 to register with the Department of Industrial Relations ("DIR") - by utilizing its on-line application registry link located at:

<https://efiling.dir.ca.gov/PWCR/>

<https://www.dir.ca.gov/dlse/PWCRAffadvitFormQuestionsFinal.pdf>

Please note that public works refers to “construction, alteration, demolition and installation, or repair work (including maintenance) performed under a contract utilizing public funds.” *(This list of defined public work is extensive beyond the general areas listed here, so please refer to the above website for information regarding work subject to this new law.)*

In addition, this registration requirement includes any subcontractors intending to do work on a public works project. The non-refundable fee for registration will be \$300 and must be renewed annually each fiscal year (on July 1st).

In order to register, vendor/contractors must meet the minimum qualifications set forth by the Department of Industrial Relations as the following:

- Must have workers' compensation coverage for any employees and only use subcontractors who are registered public works contractors.
- Must have Contractors State License Board license if applicable to trade.
- Must have no delinquent unpaid wage or penalty assessments owed to any employee or enforcement agency.
- Must not be under federal or state debarment.
- Must not be in prior violation of this registration requirement once it becomes effective. (However, for the first violation in a 12 month period, a contractor may still qualify for registration by paying an additional penalty.)

Once registered, a vendor/contractor will receive a contractor registry identification number which they will need to disclose in any quote, bid or proposal submitted with the District. **The District cannot accept bids or issue contracts to vendor/contractors that have no registry identification numbers for work identified above.**

Please be aware that the DIR timelines for registration compliance is the following:

- March 1, 2015 – any quotes, bids or proposals submitted to the District must list registry identification numbers for both contractor and subcontractors identified
- April 1, 2015 – District may only award work to contractors/subcontractors that have active registration with the DIR. Also, all certified payroll records must be electronically submitted directly to the Labor Commissioner.

We strongly encourage you to consult the Department of Industrial Relations website for further information regarding this new legal requirement. Vendors shall solely be responsible for keeping apprised of this requirement either by utilizing the DIR website identified above or consulting their own legal counsel. The Bolinas-Stinson Union School District cannot provide you with legal advice in this matter.

We appreciate your cooperation in this matter.

EXAMPLES OF PROJECTS REQUIRING DIR REGISTRATION - PROJECTS \$1000 OR MORE
(Not An All Inclusive List)

Carpentry	Asphalt Repair/Replacement
Concrete	Low Voltage and Electrical
Elevator Repair	HVAC Repair
Landscaping	Plumbing
Carpeting Repairs	Inspections / Surveying / Testing Services
Waste Haulers on Project	Cabling
Roofing Repairs	Interior Repairs
Other Forms of Trade Labor	Office Cubicle Installation/Reconfiguration