

MINUTES

**Bolinas-Stinson Union School District
Regular meeting of the Board of Trustees**

Date: January 8, 2019

**Meeting Time/Location: LCAP community meeting 4:30pm (School Library); Closed session 5:00 to 6:00 PM (District Office); Open session begins at 6:00 PM (Bolinas School Library)
Bolinas Campus, 125 Olema Bolinas Road, Bolinas, CA 94924**

1. Community meeting re: LCAP

Superintendent Carroll conducted a community meeting

2. Call Meeting to order

3. Approval of Closed Session Agenda

M/S by Pfeiffer/Marcotte

4. Public Comments on Closed Session Agenda

There were no public comments on the closed session agenda

5. Recess to Closed session

5.1 Student Matters – 35146, 48912, 49073-49079

5.2 Public Employee Discipline/Dismissal/Release – 54957

5.3 Public Employee [Performance Evaluation](#) - Title: Superintendent 54957

6. Reconvene into Open Session

At 6:55

7. Announcement of Reportable Action taken during Closed Session

There was no reportable action taken during Closed Session

8. Approval of Agenda / Introductions – reading of Mission/Vison Statement

M/S by Pfeiffer/Woods

9. Board member reports and Comments

Negotiations- Siedman

Negotiations will resume on 1/15/2019

Facility Needs Committee- Marcotte/Demmerle

The committee met on 1/8/2019. Two important items discussed were lead testing at the Bolinas Campus and assessment of the Bolinas septic system

Green-STEAM committee – Woods

Trustee Woods is launching a campaign to revive the committee (letter)

Marin County School Boards Association (MCSBA) – Siedman

Nothing to report

Joint Legislative Action Committee – Pfeiffer

Annual gathering in Sacramento will be 1/23/2019

Staff housing Committee – Demmerle/Pfeiffer

Shared Community letter, article in Pt Reyes Light and news that a landlord in Stinson has a studio available for rent to staff. The group will be polled to select a date for the next meeting.
Other:

10. Public Comments:

There were no public comments on the open session agenda

11. Correspondence/Information

Information only

- 11.1 [Enrollment for 2018-2019 school year](#)
- 11.2 Donation record - None
- 11.3 Incoming Correspondence
[12/11/2018 from Warm Wishes](#)
- 11.4 Outgoing correspondence - None
- 11.5 Other:

12. CBO Report

REPORT

- 12.1 Audit report
CBO Starsiak reviewed the audit with the Board

13. Superintendent's Report

REPORT

- 13.1 Budget/Legislative update
- 13.2 District website
- 13.3 Board retreat on 1/14/2019 (Strategic Plan update/review)
Supt Carroll and CBO Starsiak will address the staff on 1/9/2019 for an education in the school budget. The new district website is almost ready to launch. Supt Carroll asked the trustees if they wanted to reschedule the retreat in order to gather more information. Trustees agreed to keep the retreat on 1/14/19.

Other: BSTA and CSEA requested board meetings begin at 3:00pm for closed session and 4:00pm for open so that more staff could attend. Trustee Woods thought that parents should be surveyed for their feedback on the proposed change.

14. Principal's Report

REPORT

- 14.1 Class Configurations update
- 14.2 Report on Math meeting
Principal Stephens shared a [report](#). A survey will be opened to parents on 1/11/19 regarding configurations; the results will be reviewed by staff to narrow down the option; a recommendation will be submitted to the board on 2/12/2019. An after-school math and homework club will be started.

15. Approval of the following Consent agenda items

ACTION

- M/S by Marcotte/Pfeiffer*
- 15.1 Warrants: Batches: 21 to 23 __ (21 22 23)
 - 15.2 Minutes from: [12/11/2018 regular](#)
[12/17/2019 special](#)
[1/2/2019 special](#)
 - 15.3 Other:

16. Audit report

M/S by Pfeiffer/Marcotte
[Review & Approve](#)

Study & Information/Action

17. Strategic Plan

No Action required
Board retreat on 1/14/2019

Study & Information/Action

18. Budget Committee

The Board agreed that trustee Marcotte will be the Board representative
[Selection of committee members](#)

Study & Information/Action

19. Classified Lay-off

[Resolution 5 2018-2019](#)
Approved by roll call vote:
Marcotte Yes
Demmerle No
Pfeiffer No
Siedman Yes
Woods Yes

Study & Information/Action

20. Parcel Tax discussion

No Action- further discussion and review at subsequent meeting(s)
Discuss/Review language for [ballot measure](#)

Study & Information/Action

21. Teacher Evaluation

Supt Carroll reviewed the current policy regarding teacher evaluations as outline in the certificated contract
Discussion / review of current policies

Study & Information

22. Human Resources

The Board reviewed the prospect of exit interviews for staff that have left the districts employment. It was agreed that Trustee Marcotte with research best practices for staff; Trustee Demmerle will research practices for exiting parents/students. More discussion and possible action at the February 12, 2019 regular board meeting
Discussion of exit interviews

Study & Information

23. Committee proposal

The Board agreed to form a committee to look at other models that may be adopted by the district. The committee may be comprised of 1 trustee, 1 certificated staff, 1 classified staff and 2 parent/community members
Board discussion of shared Superintendent services

Study & Information

24. Public Comments:

Trustee Pfeiffer requested a Staff/Board meeting be scheduled

25. FUTURE

Strategic Plan (Ongoing)

- Social Emotional Learning - next steps
- S&I - Facilities Planning (Ongoing)
- Review and approve Spanish language instruction
- Staff Housing update (ongoing)
- Board retreat- Strategic Plan update
- Green team- recruit new members, revise charge
- Board retreat- Finance
- Certificated resignation – replace personnel
- Staff – Board meeting- SEL evaluation (Pfeiffer)
- Playworks review (Demmerle)
- School garden program maintenance/Coordinator
- Certificated Staff Development Update: District funding for additional degrees/credentials
- Auditors Contract
- Assessment of PreK program overview
- Policy-bids/estimates for non-educational purchases
- School Accountability report card
- Committee- shared supt services
- Parcel tax resolution
- Exit interviews

26. Meeting adjourned

M/S by Marcotte/Pfeiffer

The meeting adjourned at 9:45

The next regular Board meeting will be held on February 12, 2019

