

Minutes

Bolinas-Stinson Union School District

Regular meeting of the Board of Trustees

Date: March 13, 2018

Meeting Time: Closed session 5:00-6:00 PM; Open session begins at 6:00 PM

Location: Bolinas Campus, 125 Olema Bolinas Road, Bolinas, CA 94924

1. Call Meeting to order

The meeting was called to order at 5PM. All Trustees were present as was Superintendent Carroll

2. Approval of Closed Session Agenda

M/S by Pfeiffer/Demmerle

3. Public Comments on Closed Session Agenda

None

4. Recess to Closed session

4.1 Negotiations/Collective Bargaining – 54957.6 – CSEA and Confidential

4.2 Student Matters – 35146, 48912, 49073-49079

4.3 Public Employee Discipline/Dismissal/Release - 54957

4.4 Superintendent evaluation

5. Reconvene into Open Session

At 6:20

6. Announcement of Reportable Action taken during Closed Session

There was no reportable action taken during closed session

7. Approval of Agenda / Introductions

M/S by Pfeiffer/Woods

8. Public Comments:

None

9. Correspondence/Information

9.1 Enrollment

9.2 Donation record

9.3 Incoming Correspondence

9.4 Outgoing correspondence

- None

9.5 Other:

- Experiential Learning opportunities
- Civic Engagement
- Staff housing

The Board recognized the referenced information. Current enrollment was reported at 111; projected enrollment for the 2018-19 school year was estimated at 108. Discussion of staff housing will be expanded upon at the April, 2018 meeting.

10. Superintendent's Report

10.1 Budget/Legislative update

Supt. Carroll update the Board on legislation regarding agency fees

10.2 LCAP Development

Work continues on the LCAP with a meeting scheduled for 3/22/2018 at MCOE. A draft of the report will be shared at the April, 2018 meeting

10.3 Caltrans Stinson light update

Caltrans is aware of the problem and has ordered the part so that the hazard light will flash

10.4 Crossing guard program

Funding for the crossing guard program from Transportation Authority of Marin (TAM) has been cut so the District will lose our guard. No effective date has been given

Other:

Supt. Carroll was in contact with two pre-school programs on Marin county district properties (Sausalito and Novato) to learn about their funding mechanism. His investigation proved that the programs were not publically funded rather the Sausalito one is funded by Community Action Marin and Novato by the YMCA.

11. Principal's Report

11.1 Update on processes related to behavior

11.2 Update on school Activities/Parent Education

11.3 Update on school-wide social emotional activities

Principal Richardson reported that he and staff are using the new board policy adopted in January, 2018 to start on discipline processes and that is was part of the staff development agenda for 3/12/2018. He will be soliciting input form middle school students and the site council

On 3/19/2018, WiseTech will host both a student and parent event regarding social media and wise use of technology for parents and youths. The parent event t will be held in the evening; the student event will be held during the regular Monday assembly.

On 3/23 student will enjoy music by Cumbia performing SEL based music for students in grades 1-8 SEL Activities

Beyond Differences visited the school to address social isolation. Eight of our 8th grade students have expressed interest in attending a weekend workshop at Walker Creek with the same group. Five students participated last year. Trustee Pfeiffer asked if the students who attend could make a board presentation at the April, 2018 meeting.

Trustee Demmerle asked questions about a recent meeting with Administration, Middle school teachers and parents of middle school students.

Trustee Pfeiffer requested ongoing updates regarding the approaching middle school field Trips (Utah and Ashland)

12. Approval of the following Consent agenda items

M/S by Pfeiffer/Demmerle

12.1 Warrants: Batches: 31 to 35

12.2 Minutes from: 2/13/2018 Regular and 3/5/2018 Special

13. STUDY & INFORMATION

Timeline for Spanish language instruction

M/S by Demmerle/Woods to pull from the agenda. Further discussion at the April meeting

14. STUDY & INFORMATION

Strategic Plan

Review and amend

At the Board retreat on 3/5/20128, the board developed two new goals.

Finance Goal 6: "Explore the feasibility of supporting affordable housing for school employees."

Facilities Goal 1: “Provide an adequate physical space for Indoor Physical Education, rainy day lunch, assemblies, performances, dance and storage related to those activities and PE office area.”

15. STUDY & INFORMATION

Review resolution 8 re: gun safety

The Board reviewed a re-tooled version of a sample resolution from MCOE

16. STUDY & INFORMATION

2018-19 staffing plan

The Board reviewed the 2018-19 Staffing plan

17. STUDY & INFORMATION

Review 2nd Interim Budget report

CBO, Kirsten Starsiak led the Board in a review of the 2nd Interim Financial report

18. STUDY & INFORMATION

The Board reviewed a proposal for Garden Consultation services from Rob Hoge. Action will be requested at the April meeting

19. STUDY & INFORMATION

The Board reviewed Jump Start program for 2018. Budget figures from 2017 were viewed.

Discussion included: Is the program necessary since we have a pre-K program; could the program be reduced to a one week event. This will return as an action item in April with answers to the above questions and budget considerations.

20. STUDY & INFORMATION

Special reserve for Capital Improvements

The Board discussed if funds should be set aside and how much it should be. It could be a set amount or a percentage of the ending fund balance. It was agreed that starting to put aside funds would display fiscal responsibility to voters so that more support for the parcel tax when it comes back for renewal in 2020.

21. BOARD CONSIDERATION – ACTION

M/S Marcotte/Demmerle

5 yes votes

To approve amendments to the Strategic Plan as discussed at the 3/5/18 Board retreat and amended earlier in Study and information

22. BOARD CONSIDERATION – ACTION

M/S Marcotte/Pfeiffer

5 yes votes

Budget/Finance - Approve 2nd Interim Budget report

23. BOARD CONSIDERATION - ACTION

M/S Pfeiffer/Demmerle

5 yes votes

HR- Approve CSEA Tentative agreement dated 3/2/2018

24. BOARD CONSIDERATION - ACTION

M/S by Marcotte/Woods

4 yes; 1 no (Pfeiffer)

Approve staffing plan for 2018-19

25. BOARD CONSIDERATION – ACTION

M/S Pfeiffer/Demmerle

5 yes votes

request amended to a leave of absence

HR - Approve request for reduction of FTE for Certificated Staff Resolution

26. BOARD CONSIDERATION – ACTION

M/S by Pfeiffer/Marcotte

5 yes votes

HR - Approve leave of absence for Classified Staff (tentative: 14 days for 2017-18; 10 days for 2018-19)

27. BOARD CONSIDERATION – ACTION

M/S by Pfeiffer/Demmerle

5 yes votes

Program - Extended Field trip and funding request - Grade 3/4 to Camp Del Oro

28. BOARD CONSIDERATION – ACTION

M/S by Pfeiffer/Demmerle

5 yes votes

Program - Extended Field trip and funding request – grade 5/6 to Walker Creek

29. BOARD CONSIDERATION – ACTION

Tabled as no information was available

no action

Program - Approve Summer school program and Budget

30. BOARD CONSIDERATION – ACTION

no action

Tabled – pending information as discussed in Study & Information item 19

Program - Approve funding for Jump Start program

31. BOARD CONSIDERATION – ACTION

M/S by Marcotte/Woods to transfer \$ 600,000 to fund 40

Motion pulled

M/S by Marcotte/Woods to transfer \$ 500,000 to fund 40

5 yes votes

Budget/Finance- Approve Special reserve for Capital Improvements

32. BOARD CONSIDERATION – ACTION

Tabled – no information

no action

HR - Approve Golden Bell Nominations

33. BOARD CONSIDERATION – ACTION

M/S by Pfeiffer/Demmerle

4 yes votes; 1 abstain (Marcotte)

Resolution 8 2017-2018 re: gun safety

34. BOARD CONSIDERATION – ACTION

M/S by Pfeiffer/No Second

no second

Policy - Use of Service dog on Bolinas Campus

35. BOARD CONSIDERATION – ACTION

Tabled

tabled

Approve proposal for Garden Consultation services

36. BOARD MEMBER REPORTS

Negotiations- Siedman

Negotiations are complete

Facility Needs Committee- Marcotte/Demmerle

The committee’s next meeting will be on 3/19/2018

Green STEAM committee – Woods

No report

Marin County School Boards Association (MCSBA) – Siedman

Trustees and Superintendent will meet for their annual dinner on 4/25. President Siedman encouraged all trustees to attend

Joint Legislative Action Committee – Pfeiffer

JLAC will meet on 3/14

37. Public Comments:

Trustee Pfeiffer shared some bullet points relating to Board meetings that she gleaned from a recent CSBA workshop

FUTURE

- a. S&I -Strategic Plan (Ongoing)
- b. S&I - Facilities Planning
- c. Review and approve School discipline rules
- d. Review and approve Spanish language instruction
- e. Staff housing
- f. Student reports (Walker Creek/Beyond Differences)
- g. Additional space on the SB campus (break-out room, office space, kitchen area, space for rainy day PE activities)
- h. Garden Consultation services
- i. Jump Start (one week program, format, revised budget)
- j. Program - Approve Summer school program and Budget
- k. Solar Lease review
- l. Update on Bolinas Children's Center financials
- m. Student representation (9th grader and 8th grader)

38. Meeting adjourned

The meeting was adjourned at 9:30

M/S by Siedman/Demmerle

The next regular Board meeting will be held on 4/17/2018 at the Stinson Campus