

Minutes

Bolinas-Stinson Union School District
Special meeting of the Board of Trustees
Strategic Plan Study Session

September 5, 2018 2017

Meeting Time and Location:

Open session 9:00a.m. to 12:00p.m.

Bolinas Campus Library
125 Olema Bolinas Road
Bolinas, CA 94924

Attendees: BSUSD Trustees:

Nate Siedman, Jennie Pfeiffer, Steve Marcotte, Georgia Woods, Bob Demmerle;

Superintendent John Carroll

1. Call Meeting to order

The meeting was called to order at 9AM. All trustees were present; Superintendent Carroll, Principal Richardson and Business Official, Kirsten Starsiak were also present.

2. Approval of Agenda / Introductions

M/S by Pfeiffer/Marcotte

3. Public Comments:

There were no public comments

4. Strategic Plan

Review the District's Strategic Plan and revise and update as necessary.

The Board reviewed data from the Strategic Planning Retreat Survey. Each member named the items that they believed to be most important to address during the 9/5/17 retreat.

The Board reviewed the Strategic Plan suggesting the following changes:

Leadership & Governance

New Goal: *Develop a process for determining when the Board will exercise its authority to make decisions and when decisions will be left to administration and staff.*

Action Step: *Develop a process (including staff and parent input and a formal Board vote) by which class configurations will be determined.*

Time Line: *November, 2017*

Cost:

Communication Plan:

- a) *Process sent home to all families before winter break.*
- b) *Process posted on website.*
- c) *Principal's board report.*
- d) *Posted on social media before winter break*

e) Updates sent home to all families as plan is implemented.

Person Responsible: Principal

Action Step: Board will approve the following statement as part of the Strategic Plan: The Bolinas Stinson Union School District Board of Trustees agrees that the Board will exercise its authority to make any decision by way of a formal vote when any Trustee moves to do so and the motion is seconded and approved by a majority of the board. (This process may thus consist of two formal votes: One to assert the Board's will to make a decision and a second to decide the matter.)

Timeline: By October, 2017.

Cost: \$0.00

Communication Plan:

- a) Include statement in the school news.
- b) Post on website
- c) E-mail to all families from the Superintendent

People Responsible: Board of Trustees

Teaching and Learning

New Goal: Provide a Spanish language program for 7th and 8th graders.

Action Step: Submit a report to the Board on the viability of various types of Spanish programs that might suit the school's needs

Timeline: December, 2017

Cost: \$0.00

Communication Plan:

- a. Gather input via survey from parents and student about what they would value in a Spanish program.
- b. Include the report as back up for a board discussion item.
- c. Post report on the website
- d. Include the report in school mail to all families.

People responsible: Superintendent, Principal, Site Council

Action Step: Draft a time line for 7th and 8th grade Spanish program implementation

Timeline: TBD

Cost: TBD

Communication Plan: TBD

People Responsible: TBD

Finance

New Goal: Draft Language for a possible General Obligation Bond Measure for Facilities improvement.

Action Step: Develop a viable list of possible bond construction projects.

Timeline: January, 2018- deliver to the Board for discussion

Cost: \$0.00

Communication Plan:

- a) Updated community survey to assess current interest in facilities improvements
- b) Publish draft list in local press and in social media
- c) Include draft list in school mail/ newsletter
- d) Website
- e) Parent e-mail blast

People Responsible: Facilities Needs Committee

New Goals to be determined after further board discussion.

5. District/School planning
Board of Trustees role

Discussed with Strategic planning (Leadership & Governance)

6. Independent Study/Partial enrollment
Review of existing policy

Other:

- *The Board requested a discussion item: Grade K enrollment policy. (Policy on exceptions for enrolling children earlier than the normal age requirement.) be placed on the agenda for the 9/12/17 meeting*

7. Meeting adjourned

The next regular Board meeting will be held on 9/12/2017 at the Bolinas Campus

Approved: _____



9/12/2017