

MINUTES

Bolinas-Stinson Union School District

Regular meeting of the Board of Trustees April 18, 2017 Meeting Time and Location:

Closed session 5:00-6:00 PM Stinson Beach Campus

Open session begins at 6:00 PM

3805 Highway One Stinson Beach, CA 94970

1. **Call Meeting to order**
The meeting was called to order at 5PM. All trustees were present as was Superintendent Carroll
2. **Approval of Closed Session Agenda**
M/S by Pfeiffer/Marcotte
3. **Public Comments on Closed Session Agenda**
None
4. **Recess to Closed session**
 - 4.1 Public Employee Appointment/Employment [54957] - Principal
5. **Reconvene into Open Session**
At 6:00 p.m.
6. **Announcement of Reportable Action taken during Closed Session**
There was no reportable action taken during Closed Session
7. **Approval of Agenda / Introductions**
M/S by Demmerle/Pfeiffer
8. **Public Comments:**
None
9. **Correspondence/Information**
 - 9.1 Enrollment
Current
Current enrollment was reported at 85; unchanged from last month's report
Projected
Projected enrollment was reported at 94; this would include students enrolled in the pre-school program
 - 9.2 Donation record
None
 - 9.3 Incoming Correspondence
4/14/17 Parents of 3rd grade students 4/16/2017 from D. Tremp
4/3/17 from Department of Transportation
 - 9.4 Outgoing correspondence
2-27-2017 Letter to Caltrans
 - 9.5 Other
10. **Superintendent's Report**
 - 10.1 Budget and legislative update
The district awaits the May revision but the expectation is that projections will not improve and may affect ADA funding and a reduction in Title I funds.
 - 10.2 Hiring update: Business Official and Pre-School Direct

The search continues for a CBO; Interviews for the Pre-school director will be held on 4/19/2017.

10.3 Report on 4/4/2017 Parent Information Night

The parent information night solicited feedback on the proposed 3/4 combo classroom for the 2017-2018 school year from parents of students currently in 3rd grade (see incoming correspondence).

10.4 Other

The Marin County School Board Association annual dinner will be held on 4/27. Attendees from the district will be Jennie Pfeiffer, Nate Siedman and John Carroll.

11. Principal's Report

11.1 Staff input on configurations

Principal Richardson was unable to attend the meeting. A discussion on configuration will be under Study & Information # 18.

12. Approval of the following Consent agenda items

12.1 Warrants: Batches: 32, 33 & 34

12.2 Minutes from: 3/14/2017 Regular

12.3 Other:

a. Approve Summer School budget

b. Approve Williams Quarterly report 1/1/2017 to 3/31/2017

M/S by Pfeiffer/Demmerle

Approve the consent agenda minus item 12.3a (Summer School Budget), tabled as required documents were not received.

13. STUDY & INFORMATION

Strategic Plan

Discussion of additional goals

Trustee Demmerle requested:

- *Under Teaching and Learning, Goal 5: The district continue to administer the National School Climate Center Survey and tie this into civic duty*
- *Add Math Assessment/measurement of progress
Heather Clapp suggested Science standards/Outdoor classroom/experiential learning in science be articulated in the plan.*

14. STUDY & INFORMATION

Four year old Program update

Review final document from the Pre-School Steering Committee

Superintendent Carroll expressed gratitude to the committee (comprised of Arianne Dar, Cathy Nichelini, Nuria Lee, Victoria Maier and Susan Tacherra with assistance from Betsy Fox), a diverse group that worked hard together to formulate a plan for the districts new pre-school. A report was submitted.

15. STUDY & INFORMATION

Review Homework Policy

Discussion included:

*Trustee Woods: Teachers should offer homework as an option for parents who desire such additional work
Trustee Pfeiffer: Made additions/amendments to the existing policy which will be reviewed and voted on at a future board meeting*

Other remarks included:

Teachers supply parents with home learning options that supports general learning (develop readers, games, etc.)

Will a reduction of homework affect student when they enter high school?

Time management is a key factor in helping students learn to navigate the extra load in high school.

16. STUDY & INFORMATION

LCAP update

The Board reviewed the 1st draft of the Local Control Accountability Plan (LCAP) which all districts must submit to receive funding. The plan will again be reviewed in May; public hearing at the 6/6/2017 meeting with approval at the 6/20/2017 meeting.

17. STUDY & INFORMATION

Preliminary staff plan for 2017-18

Superintendent Carroll reviewed the staffing plan with the Board which included:

Maintain Certificated staffing as is with the addition of a 1.0 FTE Pre-school Teacher

Maintain Classified staffing with the addition of a pre-school aide and an increase of 40% to the contract of District Financial Assistant

Maintain Management/Administration staffing

Trustees were in support of the staffing maintenance/changes

18. STUDY & INFORMATION

Classroom configurations for the 2017-18 school year

Superintendent Carroll reported on recent discussions from staff regarding configurations. The most widely accepted model is as follows:

Pre-school/TK program with 1 teacher; 1 assistant

Kindergarten with 1 teacher; 1 assistant

1/2 combo with 1 teacher; 1 assistant

3/4 combo with 1 teacher; 1 assistant

5/6 combo with 1 teacher; 1 assistant

7/8 combo with 2 teachers; 0 assistant

TOSA-Math with 1 teacher

Resource Center with 1 Teacher; 1 assistant

Staff continue to discuss where the classrooms would be housed

Several parents expressed concern (also see incoming correspondence) regarding the appropriateness of a combined 3/4 classroom for student success.

A larger group of parents expressed concern if the 1/2 classroom were to be housed on the Bolinas campus. In a change from past practices, the Board determined and requested that they make the final decision as to where the 1/2 should be housed. Teachers will be informed on parent's opinions/concerns.

19. STUDY & INFORMATION

Review Board Policy 5137, Positive School Climate and 5131 Respectful School Climate

This item tabled

20. STUDY & INFORMATION

Discussion of Classified School Employee Week (5/21/17-5/27/17) and California Day of the Teacher (5/10/2017)

The Board discussed in preparation for 2 resolutions (Action item 28 and 29)

21. STUDY & INFORMATION

Review Resolution 12 2016-2017 Declaring Support of the National Child Abuse Prevention Month

The Board reviewed in preparation for resolution 12 (action item 27)

22. BOARD CONSIDERATION – ACTION

Strategic Plan- Approve changes /amendments

M/S Pfeiffer/Demmerle

- 23. BOARD CONSIDERATION – ACTION**
Approve leave of absence for 2016-17 for certificated Staff
Tabled as required documents were not received
- 24. BOARD CONSIDERATION-ACTION**
Approve contract for part-time bus driver for the remainder of the 2016-2017 school year
M/S by Pfeiffer/Marcotte
- 25. BOARD CONSIDERATION-ACTION**
Approve annual K-2 Camp-out on either 6/2 or 6/9/17
M/S by Pfeiffer/Demmerle
- 26. BOARD CONSIDERATION-ACTION**
Approve Interdistrict Transfer for 2017-18 (Kindergarten)
M/S by Marcotte/Demmerle
- 27. BOARD CONSIDERATION – ACTION**
Approve Resolution 12 2016-2017 Declaring Support of the National Child Abuse Prevention Month
M/S by Pfeiffer/Marcotte
By roll call vote:
Demmerle: Yes
Pfeiffer: Yes
Woods: Yes
Marcotte: Yes
Siedman: Yes
- 28. BOARD CONSIDERATION- ACTION**
Resolution 10 2016-2017 – Classified Employees Week (5/21/17-5/27/17)
M/S by Pfeiffer/Marcotte
By roll call vote:
Demmerle: Yes
Pfeiffer: Yes
Woods: Yes
Marcotte: Yes
Siedman: Yes
- 29. BOARD CONSIDERATION- ACTION**
Resolution 11 2016-2017 – California Day of the Teacher (5/10/2017)
M/S by Demmerle/Marcotte
By roll call vote:
Demmerle: Yes
Pfeiffer: Yes
Woods: Yes
Marcotte: Yes
Siedman: Yes
- 30. BOARD CONSIDERATION – ACTION**
Approve recommendation of the interviewing Committee for District Chief Business Official
Item tabled
- 31. BOARD CONSIDERATION – ACTION**
Approve leave of absence for Classified Staff for portion of 2016-17 school year and portion of 2017-18 school year. (G. Godino)
M/S by Marcotte/Woods

32. BOARD MEMBER REPORTS

-Negotiations- Siedman

No report

-Facility Needs Committee- Marcotte/Demmerle

No report; the next

meeting was to have been on 4/24 but has been cancelled; the subsequent meeting is scheduled for 5/22/2017

-STEAM committee formerly known as Technology Committee – Woods

No report

-Ecology and Outdoor Science Committee – Woods

Potential projects for

the outdoor classroom will be reviewed by the Facilities Needs Committee when they meet on 5/22

-Marin County School Boards Association (MCSBA) – Siedman

no report

-Joint Legislative Action Committee – Pfeiffer

efforts to benefit

immigrants (track for citizenship and scholarships) and Early registration for voting for teens

33. Public Comments:

None

34. FUTURE

S&I - Strategic Plan

S&I - Facilities Planning

Report - School Technology – review charge for the Technology Committee/STEAM committee

Report - Lunch program update

S&I – review proposed changes to Wellness Policy

S&I – Solar Lease agreement – review

S&I- BP - Positive & Respectful school Climate

Action - Approve leave of absence for 2016-17 for certificated Staff

Action - 1/2 classroom location

Discussion/action - Homework policy

Consent - Summer School Budget

Study & Information - LCAP review

Action - Approve recommendation for Pre-school teacher

Action - Approve classroom locations

35. Meeting adjourned

M/S by Marcotte/Demmerle

At 9:21

The next regular Board meeting will be held on 5/9/2017, 2017 at the Bolinas Campus