

Draft Minutes

Bolinas-Stinson Union School District

Regular meeting of the Board of Trustees

October 13, 2015

Closed session 5:00 to 6:00 PM – Open session begins at 6:00 PM

Meeting Location: BSUSD- Stinson Beach Campus, 3805 Highway One, Stinson Beach, CA 94970

Attendees: BSUSD Trustees: Nate Siedman, Jennie Pfeiffer, Arianne Dar, Steve Marcotte, Cyrus Harmon; Superintendent John Carroll

Call Meeting to order

The meeting was called to order at 5:00. Trustee Pfeiffer presided until President Siedman arrived at 5:20. Others present were: Trustee Marcotte, Trustee Harmon and Superintendent Carroll. Trustee Dar was absent.

Approval of Closed Session Agenda

M/S/C by Marcotte/Harmon/unanimous

Public Comments on Closed Session Agenda

None

Recess to Closed session

- 4.1 Public Employee Appointment/Employment [54957]-Superintendent evaluation draft
- 4.2 Negotiations
 - a. Bolinas-Stinson Teachers Association (BSTA) CTA/NEA
 - b. CA School Employees Association (CSEA)

Reconvene into Open Session

At 6:20

Announcement of Reportable Action taken during Closed Session

There was no reportable action taken during closed session

Approval of Agenda / Introductions

M/S/C by Harmon/Marcotte/Unanimous

Motion amended

Harmon/Pfeiffer

Approval of open session agenda with movement of items 14 and 23 to the beginning of the meeting to accommodate Sarah Myers.

Public Comments

Correspondence/Information

9.1 Enrollment

Enrollment is currently at 106

https://www.dropbox.com/s/pyoquz6bawup6ey/9.1_15-16_enrollment.pdf?dl=0

9.2 Incoming Correspondence

9/15/15 from MCOE re: LCAP development for 2015-16

https://www.dropbox.com/s/5u8evjptxh3y912/9.2_correspondence_lcap.pdf?dl=0

9/15/15 from MCOE re: Approval of adopted budget for 2015-2016

https://www.dropbox.com/s/2b6lypd2ncbamad/9.2_correspondence-budget.pdf?dl=0

10/12/15 from Sarah Myers re: Classified wages

https://www.dropbox.com/s/qronnc94cdh6bw3/9.2_Correspondence-classified%20wage%20support.pdf?dl=0

9.3 Outgoing correspondence: *None*

9.4 Meeting schedule for: SSC, FOFAC and Technology committees and the staff/Board meeting

*Regular **School Site Council** meetings for the 2015-2016 school year will be held on: 11/5/2015, 12/3/2015, 1/7/2016, 2/4/2016, 3/3/2016, 4/7/2016, 5/5/2016, and 6/2/2016*

*Regular **FOFAC** meetings for the 2015-2016 school year will be held on: 10/19/2015, 11/16/2015, 12/14/2015, No regular meeting in January, No regular meeting in February, March 14, 2016, April 18, 2016, and May 16, 2016*

*Regular **Technology** committee meetings for the 2015-2016 school year will be held on: 9/23/15 Meeting cancelled, 10/28/15, No meeting in November, No meeting in December, 1/27/2016, 2/24/2016, 3/23/2016, 4/27/2016, and 5/25/2016*

*The **Staff Board** meeting has been scheduled for 11/3/2015*

https://www.dropbox.com/s/m45esm8mfheussf/9.4_committee%20meetings.docx?dl=0

Special Report

None

Superintendent's Report

11.1 Budget and legislative update

No Budget or legislative issues to report

11.2 Business Services

The District is still looking for a person to serve in the Business office for Accounts Payable, Accounts Receivable and Payroll

11.3 Report on 9/28/15 Board retreat

Will be discussed under Study & Information item #17

11.4 Report on LCAP developments

11.5 Actuarial Study

The study has not yet completed and so will be reported on at the next Board meeting

11.6 California Assessment of Student Performance and Progress (CAASPP) report

Superintendent Carroll reported that BSUSD students ranked with the Marin county average. These and all standardized tests are a small view of the progress of students to be used as one of many tools to assess students.

https://www.dropbox.com/s/sm3v6xo2vojxx98/11.6_CAASPP_results_2015.pdf?dl=0

Principal's Report

Principal Richardson updated the Board on a break-in at the Stinson Campus during the evening of 10/12 and/or morning of 10/13/15. Very little was taken but the District will investigate an alarm system.

12.1 School Site Council – Survey report

The District published the raw data at the end of the 2014-15 school year. Of the 115 Students, there were 95 responses. In the report he shared, SSC members averaged out the comments and raw data into a concise report. https://www.dropbox.com/s/tj4as7x0hejwlgw/12.1_SSC%20report.pdf?dl=0

Principal Richardson reported that surveys such as this will be conducted annually and be utilized in drafting the Single Plan for Student Achievement

In closing, Principal Richardson said he in favor of a Spanish language instruction program but has concerns about having enough time to devote to the program.

Board members expressed appreciation for the efforts of Jason Richardson.

Approval of the following Consent agenda items

M/S/C by Pfeiffer/Marcotte/Unanimous

13.1 Warrants dated: 9/11/2015, 9/28/2015

https://www.dropbox.com/s/w2tsz05e2q3ayx1/13.1_approved%20warrants%209112015.pdf?dl=0

https://www.dropbox.com/s/l9hezqkugenvdo2/13.1_approved%20warrants%209282015.pdf?dl=0

13.2 Minutes from: 9/14/15 regular meeting,

https://www.dropbox.com/s/0diqxp3ilktnjzt/13.2_approved9-14-15%20minutes.pdf?dl=0

9/28/15 Special meeting/Board retreat (*this item pulled from the Consent agenda*)

13.3 Other

a. Williams Uniform Complaint for the period of 7/1/2015 to 9/30/2015

b. Contract for Occupational Therapist

STUDY & INFORMATION

Discussion of mural painting on Quesada

Sarah Myers addressed the Board with her ideas for a mural to be painted by students on the Quesada wall or another wall on the Bolinas Campus. Students would select the theme and will hopefully collaborate with her after school drawing class. The non-permanent installation would re-purpose paint.

https://www.dropbox.com/s/ovlclj6nv3059gxu/14_After-School%20Mural%20Class%20with%20Sarah%20Myers.txt?dl=0

STUDY & INFORMATION

Policy review - 9310.2 Minutes

Board members reviewed the policy and found no reason to change it. Draft Minutes, once prepared, will be emailed to Board members in addition to being posted to the website.

https://www.dropbox.com/s/rwpw24btk47hwvm/15_minutes.docx?dl=0

STUDY & INFORMATION

Human Resources - Clarification of Employees sick Leave status

Superintendent Carroll explained that staff members receive one day of sick leave per employed month accrued upfront at the beginning of each school year. Upon retirement, the number of days accrued is factored into PERS or STRS.

STUDY & INFORMATION

Facilities - Continuing discussion regarding facilities planning

At the 9/28/2015 Board retreat, Board members, with the assistance of a facilitator, worked to establish a shared vision and project list for the District in regards to facilities. Notes from the Retreat were made available to Trustees. Superintendent posed the question: What should we do with the project list and do we want to proceed with a bond?

Discussion from the Board included:

- concerned about new construction when there is a potential for rising sea level; would the County of Marin support new construction*
- concerned about community support for a gym/multi-purpose/performing arts facility*
- could a gym be constructed at Mesa Park; would Stinson residents support*
- feels that students do not need a gym*
- Why replace a building that is still usable; could the Quesada building be remodeled for a performing arts facility; review plans from architect in Inverness*
- what is the district's plan for a district sponsored pre-school*
- in planning, the district should look at programs first then at the facilities to support the programs.*
- if the board is not unanimous on proceeding with a GO bond, is it worth pursuing? What is the level of support from the communities*
- use bond monies for the agreed upon list (ADA compliance, Admin Building remodel, Art Space/Upgrade/enlarge, covered eating spaces, seismic safety/upgrades, kitchen upgrades, science lab/maker space, Stinson office/kitchen upgrades) then use existing funds or funds from other sources to fund gym/multi-purpose room.*
- add District pre-school program to the project list for the bond measure*
- if the district goes forward with a Bond, language must be clear and specific*
- the size of the multi-purpose room at the Nicasio school would be a good size for Bolinas-Stinson*
- is there a policy that determines when a class is combined*
- in a previous model, people felt rushed; in future plans have multiple options that can be used to gauge interest and support and assign dollar amounts to them*
- goal should be the vision, not the election*

Notes from 9/28/2015 Board retreat

https://www.dropbox.com/s/5b3f7v7kpm5yfi5/17_flip%20chart%20notes-FINAL%202.pdf?dl=0

https://www.dropbox.com/s/flssjwb133mkn49/17_List%20from%20retreat.docx?dl=0

https://www.dropbox.com/s/idqjguhifyzd2l3/17_project%20list%20with%201-5.pdf?dl=0

STUDY & INFORMATION

Fiscal Oversight and Facilities Planning Advisory Committee (FOFPAC) - Discussion of charge revision

The Board will discuss this further at a subsequent meeting

STUDY & INFORMATION

School Signage - A discussion and review of information for a school sign at the front of the Bolinas campus.

The potential sign would notify the community of upcoming events and notices. The Board would like to look at some models that would be in keeping with the environment of the area. More discussion and review of models at a subsequent meeting.

BOARD CONSIDERATION – ACTION

Resolution 4 2015-2016 Supporting Strong Starts for all of Marin's Children

M/S/C by Pfeiffer/Marcotte/unanimous

By roll call vote:

Pfeiffer yes

Marcotte yes

Harmon yes

Siedman yes

Dar absent

https://www.dropbox.com/s/bejlg44bgei46i7/20_approved%20res4_strong%20starts.pdf?dl=0

BOARD CONSIDERATION – ACTION

Approve changes to Bolinas-Stinson Teachers Association (BSTA) Contract

M/S/C by Harmon/Marcotte/unanimous

These changes relate to evaluations

https://www.dropbox.com/home/10-13-2015_board%20meeting?preview=21_BSTA_2015+tentative+agreement.rev1_9212015-2015.pdf

https://www.dropbox.com/home/10-13-2015_board%20meeting?preview=21_BSTA_2015+tentative+agreement.rev1_9212015.pdf

https://www.dropbox.com/s/m01wd24fhosvfub/21_Certificated_A-V-Evaluation-2015.pdf?dl=0

https://www.dropbox.com/s/nyqb1z94stdy77z/21_Proposal%20APPENDIX%20F-2015.pdf?dl=0

BOARD CONSIDERATION – ACTION

Approve language to Public comments section for all meeting of the Board of Trustees

M/S/C by Pfeiffer/Harmon/unanimous

https://www.dropbox.com/s/9nh4x1ncjraty8c/22_public%20comments%20sections%20of%20agenda.docx?dl=0

BOARD CONSIDERATION – ACTION

Approval of mural painting on the Quesada

M/S/C by Pfeiffer/Marcotte/Unanimous

To approve a student produced mural and authorize Superintendent Carroll and/or Principal Richardson to oversee and approve the theme of the work.

BOARD CONSIDERATION – ACTION

Extended Field Trip - Approval of 8th grade trip to Ashland, Oregon 6/5/2016 to 6/10/2016

M/S/C by Harmon/Pfeiffer/unanimous

https://www.dropbox.com/s/p78u96rgfecy1fi/24_approved%20Ashland%20trip.pdf?dl=0

BOARD MEMBER REPORTS

Negotiations- *Trustee Siedman reported that classified negotiations would continue on 10/20/15*

Fiscal Oversight & Facility Planning Advisory Committee (FOFPAC) – *Trustee Harmon reported that the committee would meet on 10/19/2015*

Technology Committee – *Trustee Harmon will convene the committee for a meeting on 10/28/2015*

Green Team – *Trustee Pfeiffer reported on the 10/11/15 work party at the Stinson Beach campus and by efforts by Ben Lowrance to install native and drought resistant species*

Marin County School Boards Association (MCSBA) – Pfeiffer

Joint Legislative Action Committee – *Trustee Pfeiffer reported that a JLAC meeting has been scheduled for 10/14*

Public Comments *Trustee Pfeiffer hoped that Stinson residents would attend meetings both in Bolinas and when held in the Stinson area.*

Note: Other regular board meetings will be held on 12/8/15, 3/8/16 and 5/10/16 on either the SB campus or at the SB Public Library

FUTURE

Discussion of social host ordinances

Facilities Planning

Superintendent report: Actuarial Study

Consent: 9/28/15 Special meeting/Board retreat minutes

Study & Information: Chromebooks and use by students

Study & Information: Fiscal Oversight and Facilities Planning Advisory Committee (FOFPAC) - Discussion of charge revision

Study & Information: School Signage - A discussion and review of information for a school sign at the front of the Bolinas campus.

M/S/C by Harmon/Marcotte/unanimous

The meeting was adjourned at 9:00p.m.

The next regular Board meeting will be held on 11/10/2015 at the Bolinas Campus