

# MINUTES

**Bolinas-Stinson Union School District  
Regular meeting of the Board of Trustees**

**May 10, 2016**

**Meeting Time and Location:**

**Closed session 5:00 to 6:00 PM Bolinas Campus, meeting room**

**Open session begins at 6:00 PM Bolinas Campus, Library**

**125 Olema Bolinas Road, Bolinas, CA 94924**

**Attendees:** BSUSD Trustees: Nate Siedman, Jennie Pfeiffer, Arianne Dar, Steve Marcotte, Cyrus Harmon;  
Superintendent John Carroll

---

**1. 5:00 Call Meeting to order**

*The meeting was called to order at 5PM*

*Present were Trustees Dar, Pfeiffer, Marcotte, Siedman and Harmon, Superintendent Carroll was also present.*

---

**2. Approval of Closed Session Agenda**

*M/S by Pfeiffer/Marcotte*

---

**3. Public Comments on Closed Session Agenda**

*There were no public comments on the closed session agenda*

---

**4. Recess to Closed session**

4.1 Public Employee Appointment/Employment [54957]

4.2 Student matters [35146, 48912, 49073-49079]

4.3 Negotiations [54957.6]

4.4 Superintendent evaluation

4.5 Superintendent Contract renewal 2017-2020

---

**5. 6:00 Reconvene into Open Session**

*At 6:15*

---

**6. Announcement of Reportable Action taken during Closed Session**

*There was no reportable action taken during closed session*

---

**7. Approval of Agenda / Introductions**

*M/S by Dar/Harmon*

*It was requested that item 10.1 be moved up in the agenda to accommodate Kindergarten students present to make their report.*

---

**8. Public Comments:**

---

---

*Erika Lowry, accompanied by two district students spoke in favor of “Mathnasium”, a tutoring service that has assisted several students from the school.*

---

**9. 6:10 Correspondence/Information**

**9.1 Enrollment – current and projected**

*Current enrollment was reported at 99; Projected enrollment was reported at 86*

**9.2 Incoming Correspondence**

- 4/15/2016 from MCOE re: 2<sup>nd</sup> Interim Budget Report

**9.3 Outgoing correspondence**

- 4/19/2016 to Stinson Beach Fire Dept. re: Golden Bell
- 4/29/2016 Four (4) donation letters re: May Day flowers (Las Baulines Nursery, Palace Market, Petaluma Market, Flower Power)
- 5/2/2016 response to Grand Jury

*Trustee comments:*

---

**10. Special reports**

*10.1 Kindergarten student report on Leatherback turtle project. Cathy Nichelini was joined by two kindergarten students (Zoe and Landon) in a presentation regarding the class’s leatherback turtle project.*

---

**11. 6:15 Superintendent’s Report**

11.1 Budget and legislative update

11.2 After-School Program update

*Supt. Carroll and Principal Richardson recently attended a 3-day workshop sponsored by “Community at Work”*

*The Foundation has taken over sponsorship of the after-school program*

*Supt Carroll has a new blog posting he encouraged everyone to read*

*A number of staff attended a recent screening of “Most Likely to Succeed” and recommended it highly.*

---

**12. 6:25 Principal’s Report**

*Principal Richardson presented a configuration update.*

*At the Kindergarten orientation on 4/20, it was determined the incoming Kindergarten class for 2016 would have 6 students and no TK students thus resulting in a K/1 class and a standalone 2<sup>nd</sup> grade. Other grade configurations will be a stand-alone 3<sup>rd</sup> grade, a 4/5 combined and the combined 6/7/8 with two homerooms.*

*Certificated staff were surveyed for their level of interest in serving as a “Teacher on Special Assignment” (TOSA) for the 2016-2017 school year.*

*On Monday, 5/9/16 Students in grades 3-8, Parents of students in grades K to 8 and all staff were sent notices of a school climate survey they will have until 5/20 to complete. The survey from the National School Climate Center, will analyze the results, compile a report and suggest action steps. Principal Richardson will report by the end of the school year.*

*The District with the School Foundation and PTO will host the film “Screenagers” on 5/31/2016 at the Bolinas Community Center. Doors will open at 6PM with refreshments; the film will begin at 6:30; one of the Executive Producers will be leads a question and answer period after the film. All are welcome to attend.*

---

**13. Approval of the following Consent agenda items**

*M/S by Pfeiffer/Marcotte/Unanimous*

---

*Trustee Harmon requested items 13.3, 13.6 and 13.7 be pulled for further discussion*  
 13.1 Warrants dated: 4/12/2016 (Batch 44), 4/20/2016 (Batch 45), 4/25/2016 (Batch 46)  
 13.2 Minutes from: 4/5/2016 regular meeting

Other:

13.3 Jump Start

~~13.4 2016-17 School Psychologist~~

June Board meeting

~~13.5 Contract for OT services~~

June Board meeting

13.6 Agreement to participate-Interdistrict Attendance Agreement

13.7 Agreement for Stinson Campus copier purchase

13.8 Agreement with Victoria Seils for absence tracking

*M/S by Pfeiffer/Marcotte*

*To approve items 13.3, 13.6 and 13.7*

**14. 6:55 STUDY & INFORMATION**

Strategic Plan

Update on the 5-Year Strategic Plan

*Following the Board workshop on 5/2/2016, the Board made additions to the Strategic plan in the areas of: Leadership & Governance, Finance and Community Engagement*

**15. 7:10 STUDY & INFORMATION**

Policy review

BP 4225 – Evaluation of Principal/Superintendent

*Board President Siedman advised the board of changes he would like to make to this policy.*

*Approval of the proposed changes will be requested at the 6/7/2016 Board meeting*

**16. 7:25 STUDY & INFORMATION**

Review of LCAP 2016-2017

*The Board was supplied a draft LCAP to review prior to the meeting. A final LCAP will be presented at the 6/7/2016 meeting with approval requested at the 6/21/16 Board meeting.*

**17. STUDY & INFORMATION**

Review two new policy drafts regarding mathematics placement

*The District received correspondence from the California Department of education regarding math placements of students in High school. A math placement test will be administered to 8<sup>th</sup> grade students for appropriate placement in 9<sup>th</sup> grade.*

**18. 7:40 BOARD CONSIDERATION – ACTION**

Resolution 9 2015-2016

*Specifications of the Election Order*

*By Roll Call Vote:*

<i>Trustee:</i>	<i>Yes</i>	<i>No</i>	<i>absent</i>	<i>abstain</i>
<i>Harmon</i>	√			
<i>Marcotte</i>	√			
<i>Pfeiffer</i>	√			
<i>Dar</i>	√			
<i>Siedman</i>	√			

**19. 7:50 BOARD CONSIDERATION – ACTION**

BP 4225 – Evaluation of Principal/Superintendent

Action for June 7, 2016

---

**20. 8:00 BOARD CONSIDERATION – ACTION**

Approve Strategic Plan Updates

*M/S by Dar/Marcotte*

---

**21. 8:10 BOARD CONSIDERATION – ACTION – HUMAN RESOURCES**

Superintendent MOU for 2016-2017

Action for June 7, 2016

---

**22. 8:20 BOARD CONSIDERATION – ACTION – HUMAN RESOURCES**

Approve recommendation from the screening & interviewing committee for a Temporary Teacher for 2016-17 school year

*M/S by Dar/Marcotte*

0 yes; 5 no

---

**23. 8:30 BOARD CONSIDERATION- ACTION**

Principal's Contract for 2016-2017 school year

*M/S by Dar/Marcotte*

---

**24. 8:40 BOARD CONSIDERATION- ACTION**

Field trip approval and funding

Approve Stinson campus sleep-over and funding request of \$ 100.00

*M/S by Harmon/Dar*

---

**25. BOARD CONSIDERATION – ACTION – HUMAN RESOURCES**

Approve recommendation from the interviewing committee for a Maintenance/Bus Driver

*M/S by Dar/Harmon*

---

**26. BOARD CONSIDERATION- ACTION**

Field trip approval and funding

Approve Grade 3-4 sleep-over and funding request

*M/S by Harmon/Dar*

---

**27. 9:00 BOARD MEMBER REPORTS**

Negotiations- Dar & Siedman

Fiscal Oversight & Facility Planning Advisory Committee (FOFPAC) – Harmon

Technology Committee – Harmon

Ecology and Outdoor Science Committee (formerly known as Green Team) – Pfeiffer

Marin County School Boards Association (MCSBA) – Pfeiffer

Joint Legislative Action Committee – Pfeiffer

---

**28. Public Comments:**

This is an opportunity for the public to address the Trustees on matters related to school business that is not on this agenda. No discussion, deliberation, or action can be taken by the Trustees unless the matter is placed on a subsequent agenda. Depending on the agenda, the Chair may limit each presenter to a specific time. Concerns about individual employees shall not be discussed in public meetings of the Board of Trustees. Please contact the immediate supervisor (principal, administrator, superintendent) directly.

---

**29. FUTURE**

S&I - Strategic Plan

S&I - Facilities Planning

Report- School Technology

S&I – LCAP review

---

---

Contracts for: School Psychologist, OT  
Action - Supt. MOU for 2016-2017  
Action- Policy – approve two policies regarding math placement  
Study & Information – Declining enrollment- what are the district plans?  
Study & Information – Purchase of 15 person passenger van  
Action - BP 4225 – Evaluation of Principal/Superintendent  
Superintendent report\_ 2014 & 15 graduates- where have they been placed in high school math  
Study & Information – District pre-school committee

---

**30. 9:15 Meeting adjourned**

*M/S by Harmon/Marcotte*

*The meeting was adjourned at 9:17 pm*

---

The next regular Board meeting will be held on June 7, 2016 at the Bolinas Campus

Approved: \_\_\_\_\_ 6/7/2016