

AGENDA

Fiscal Oversight Advisory Committee

January 18, 2012

3:15 p.m. – 4:30 p.m.

Bolinas Campus Library

125 Olema-Bolinas Road

Bolinas, CA 94924

Type of meeting: Regular meeting of the Fiscal Oversight Advisory Committee

Attendees: Chairperson: Cyrus Harmon,
Committee Members: Christine Cunha, Bob Cart, Rebecca Braun, Kristen Noel
District: Sandy Thomas - District Business Official
Larry Enos - Superintendent

Agenda topics

Meeting called to Order

Public Comments

Approval of Agenda

Study and Information

1. Review of BSUSD Strategic Plan-Finance and Operations
2. Review of current and past fiscal information
 - a) 2012-13 Governors Proposed State Budget Update
 - b) BSUSD Budget Update
3. Discussion of District's short and long-term facilities needs and options for pursuing a general obligation bond with voters in the community

Action

1. Approve the minutes from 12/14/2011 meeting

Correspondence

Future Agenda items

Adjournment

DRAFT MINUTES

Fiscal Oversight Advisory Committee

December 14, 2011

3:15 p.m. – 4:30 p.m.

Bolinas Campus Library

125 Olema-Bolinas Road

Bolinas, CA 94924

FOAC

Regular meeting of the Fiscal Oversight Advisory Committee

Attendees:

Cyrus Harmon, chairperson

Christine Cunha, Bob Cart, Rebecca Braun, Kristen Noel

Sandy Thomas –District Business Official

Meeting called to Order: The meeting was called to order at 3:20PM by Mr. Cyrus Harmon, chair. Present- Cyrus Harmon, Bob Cart, Christine Cunha, Kristen Noel, Sandy Thomas, Larry Enos
Absent- Rebecca Braun

Public Comments: There were no members of the public present at the meeting.

Approval of Agenda: m/s/c Cyrus Harmon/Sandy Thomas

Agenda was amended to include in Study and Information item #1 “update on 2011-12 State Budget Trigger”

Study and Information

1. Review of current and past fiscal information update on 2011-12 State Budget Trigger

- Sandy Thomas reviewed current budget information, including the current impact of the “trigger” being pulled on the 2011-12 state approved budget. The impact on the BSUSD budget was discussed, including a reduction in state revenue of approximately \$63,000.
- The committee reviewed the structure of the budget including all funds (general fund, cafeteria, capital fund, facilities modernization, deferred maintenance).
- Members of the committee agreed that receiving a list of short and long-term budget priorities from the Board would help the committee in developing recommendations.
- There was discussion among members about possible ways to increase revenue. Parcel Tax renewal was reviewed.

2. Discussion of District’s short and long term facility needs

- Members of the committee discussed long and short term facilities needs as well as options for securing additional facilities funding. The committee agreed that this item would be put forward to our next meeting agenda and reiterated the importance of continuing to discuss this topic.

Action: m/s/c Bob Cart/ Christine Cunha to request guidance from the Board of Trustees regarding current and future priorities for the District. Unanimous

Consent: m/s/c Sandy Thomas/Bob Cart to approve the minutes of the 11-02-2011 meeting. Unanimous

Correspondence: the committee received no correspondence.

Future Agenda items: District Priorities, Strategic Plan, Facilities Funding

Adjournment: The meeting adjourned at 4:45PM.

Minutes taken by Larry Enos, Superintendent

Finance and Operations

STRATEGIC GOAL #1: The Bolinas-Stinson Union School District will allocate financial resources based upon their ability to positively impact student learning. All District programs are reviewed and evaluated on a regular basis for their efficiency and effectiveness. A District fiscal oversight and advisory committee works with the superintendent to develop recommendations for the long-term financial health of the District.

ACTION	TIMELINE	RESPONSIBILITY	EVIDENCE
Appoint Fiscal Oversight and Advisory Committee	January 2011	Board and Superintendent	-Board meeting minutes -Committee Charge
Develop and adopt three-year Financial Plan that identifies current and future financial needs which support the mission and vision of the District	January 2012	-Fiscal Oversight and Advisory Committee -Superintendent and Business official -Board	-FOAC agendas and minutes -Three-year financial plan -District budgets

STRATEGIC GOAL #2: The Bolinas-Stinson Union School District will continue to identify and implement strategies to attract and retain excellent staff.

ACTION	TIMELINE	RESPONSIBILITY	EVIDENCE
Work within the collective bargaining process to identify and codify structures that provide financial and other incentives to staff for professional growth.	September 2011	Superintendent, Board, bargaining representatives and other District staff	Collective bargaining agreements
Develop models for determining fair and equitable salary increases for all employees.	September 2011-February 2012	Superintendent, Board, bargaining representatives and other District staff	Collective bargaining agreements

STRATEGIC GOAL #3: The Bolinas-Stinson Union School District will complete a facilities modernization project partially funded through the state modernization program and partially funded with District funds.

ACTION	TIMELINE	RESPONSIBILITY	EVIDENCE
Complete state/district facilities modernization program	June 2011-August 2011	Superintendent, maintenance and administrative staff	-Certificate of Completion

