

AGENDA

Fiscal Oversight Advisory Committee

November 2, 2011

3:15 p.m. – 4:30 p.m.

Bolinas Campus Library

125 Olema-Bolinas Road

Bolinas, CA 94924

Meeting called by: Larry Enos, Superintendent

Type of meeting: Regular meeting of the Fiscal Oversight Advisory Committee

Attendees: Cyrus Harmon, Christine Cunha, Bob Cart, Rebecca Braun, Kristen Noel
Sandy Thomas –District Business Official

Agenda topics

Meeting called to Order

Public Comments

Approval of Agenda

Study and Information

1. *Set calendar of regular meetings*

2. *Review Charge (see attached)*

3. *Review of current District Finances-report from
Sandy Thomas*

4. *Discussion of District short and long-term facilities needs and options for pursuing a general
obligation bond with voters in the community*

Action

Correspondence

Future Agenda items

Adjournment

BOLINAS-STINSON UNION SCHOOL DISTRICT

Bolinas, CA

FISCAL OVERSIGHT AND ADVISORY COMMITTEE

The Board desires to create a Fiscal Oversight and Advisory Committee to provide opportunities to strengthen the vital link between educational excellence and fiscal responsibility. The mission of the committee will be to broaden participation among the constituent groups of the school community, utilize local expertise and provide transparency and advice to the Board on financial matters.

Committee Charge

Under the leadership of the Superintendent, the Fiscal Oversight and Advisory Committee will provide the Board, through the Superintendent, information and recommendations for the long-term financial health of the District. The Committee periodically reviews the district's budget, identifies and analyzes long-term trends, makes recommendations to the Superintendent and Board and participates in community outreach efforts. The Committee is an advisory to the Superintendent. The committee will develop recommendations for the Board in specific areas of school finance including but not limited to:

- Review of enrollment trends
- Facilities costs and expenditures
- Review of important financial trends, data and community perceptions that will aid the Board in decision making
- Providing timely and relevant information regarding renewal of the parcel taxes and/or other ballot measures
- Identifying best practices regarding adequate and appropriate reserve levels
- Funding capital improvements
- Other long-term financial health and strategies

Committee Membership

Members of the committee shall be appointed by a majority of the Board of Trustees. Interested [parties will complete a written application which shall be reviewed by the Board. Final appointments will be announced in a public session of the Board.

Members will serve a two-year term unless the Board chooses to extend a term. For the first round of appointments, the Board may decide to appoint some members for one year in order to stagger terms. The committee will be composed of the following members:

Superintendent
2 community members
1 certificated staff
1 classified staff
1 Board liaison

Members of the committee serve at the pleasure of the Board.

Brown Act Requirements

The Fiscal Oversight and Advisory Committee shall adhere to the requirements of the Brown Act.

Timeline

Members of this committee will develop a schedule mutually developed among members of the committee and based upon recommendations requested by the Board.